

Proposed Minutes of the
Chesterfield Township Library
Regular Board Meeting
September 18, 2024

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock, Troy Cunningham, Stephen Bawks

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator; David Joseph, Township Trustee Liaison; John Gideon, CPA, Buss and Company

ABSENT:

Heather Morrison

Approval of Agenda:

Motion by Trustee Goike to approve the meeting agenda. Support by Trustee Rock.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the July 17, 2024 meeting, YTD Budget Report for July 2024, Treasurer's Report for June 2024, Expense Report for July 2024, Director's Report, and the Statistical Report for July 2024. Motion by Trustee Goike, with support by Trustee Cunningham to approve the Consent Agenda.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "2023 Audit" - John Gideon of Buss and Company presented the 2023 audit. Motion by Trustee Cunningham to accept the 2023 audit, with support by Trustee Goike.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 5B - "2025 Budget" - the Library Director presented the first draft of the 2025 proposed budget, with a plan to hold the public hearing in October.

NO ACTION

Action Item 5C - "30th Anniversary" - the Director reminded the Board of the open house event on Friday, October 4th. **NO ACTION**

Action Item 5D - "Strategic Plan" - the Director updated the Board on the ongoing strategic plan implementation. **NO ACTION**

Action Item 5E - "Investment Decisions Update" - the Director updated the Board on the investment decisions made at the July board meeting. **NO ACTION**

New Business:

Action Item 6A - "Custodian of Library Fund Agreement with Chesterfield Township" - Motion by Trustee Goike to approve the Library Fund Agreement, with support by Trustee Rock.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Action Item 6B - "Michigan Earned Sick Time Act Court Decision" - the Director discussed the recent court decision, and the potential effects it could have on library employee policy. **NO ACTION**

Action Item 6C - "21 & Sugarbush Property Maintenance Issues" - the Director talked about the recent tree issues and brush overgrowth on the Sugarbush property, and the upcoming maintenance needs. **NO ACTION**

Action Item 6D - "Library Director's Contract" - the Director discussed the drafting of the Director's contract with the Personnel Committee. **NO ACTION**

PUBLIC COMMENT

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David Joseph made brief public comments.

Adjournment:

ADJOURNMENT

Motion by Trustee Cunningham with support by Trustee Bawks to adjourn at 7:35 PM.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Next Meeting Date:

October 16, 2024

Heather Morrison, Secretary